



RMA Number _____

Questions: 312.666.0595 X 206 or service@jlwinstruments.com

► **Note: Instruments received requiring repair are subject to a return fee if both service and replacement are declined.**

Contact Information

Name _____
Company _____
Phone _____
Email _____

Bill To

Company _____
Address _____
City _____
State _____ Zip _____

Ship To Attn

Company _____
Address _____
City _____
State _____ Zip _____

Payment Method (Complete either PO or credit card information)

PO# _____ - or -
Card Number _____ Card Type Visa MasterCard AmEx Exp Date _____
Name on Card _____ City _____ State _____
Card Billing Address _____ Zip _____

Type of Service

▼ **Decision Rule:** Measurement uncertainty not considered in the compliance statement, unless requested.

Calibration NIST traceable - or - ISO 17025 with uncertainty & data Method JLW recommendation - or - Customer's own

Calibration interval 12 months unless specified here: _____

Special Instructions: _____

Repair Explain Problem: _____

Other Please Describe: _____

Turn Around Time

Standard Expedited (a 30% or \$85 premium, whichever is greater, will be applied. Call for availability; subject to laboratory schedule.)

Preferred Shipping Method

Prepay and Add UPS collect Account: _____ FedEx Collect Account: _____

Customer Authorization to Proceed (Service will NOT proceed without completed authorization)

Finish service as long as repair cost does not exceed 1/3 replacement cost or \$ _____

Interrupt the service, develop new estimate, and request authorization to proceed. (May result in delayed completion of service)



Once you receive your RMA number, cut out the label to the right and use it to ship us your instrument. **YOU MUST INCLUDE AN RMA NUMBER.** If you don't have an RMA number, contact us at 312.666.0595 X 206 or service@jlwinstruments.com.

RMA Number _____

SHIP TO: JLW Instruments
14 N. Peoria St.,
Suite B-101
Chicago, IL 60607